

# PARENT/CAREGIVER AGREEMENT

1. I acknowledge that the holiday programme will be run by HWC staff and all HWC policies and procedures will be adhered to at all times.
2. I agree to staff seeking medical assistance for my child as necessary. Any cost incurred in obtaining such aid will be met by me.
3. I agree not to bring my child on the programme if he/she has any infectious or contagious condition, e.g. chicken pox, vomiting, diarrhoea.
4. Children are expected to arrive with sunscreen already applied.
5. I give permission for my child to go on all trips as outlined in this programme, including any unplanned changes to trips due to weather.
6. I agree that if I fail to pay my account and HWC has to involve a debt collection agency, the collection costs incurred will be added to the total of my account.
7. There will be no refunds due to cancellations.
  - All bookings are to be made 3 weeks before the programme begins, any bookings or changes after this date will be subject to the below administration fee:
  - A \$10 administration fee will apply to ANY booking after this date and will include changes to a booking, including adding or swapping days.
8. I agree to pay the full amount of my fees before the first Monday of the programme my child has enrolled in.
9. I agree that any photos and videos taken during the HWC holiday programme may be used for promotional purposes and may appear on the website.
10. I acknowledge in signing this form that neither the staff nor management of the programme will be liable for any loss or damage (by way of accident, injury, theft, or otherwise) arising out of attendance at The Homework Club.
11. Any intentional damage to belongings or property may be charged to the parent/caregiver.
12. I understand the HWC Behaviour Plan and that a Serious Incident will result in an imposed exclusion for the rest of the programme, without notice (a refund will be given for exclusion time only)

**Please sign your acceptance of this agreement on the enrolment form.**



## OUR PHILOSOPHY

- ✓ A friendly, family setting to enhance the emotional well being of the child and to ensure they are kept safe from harm.
- ✓ Positive routines and rewards enabling the child to feel a sense of achievement and belonging.
- ✓ Activities which will engage the child physically, mentally and emotionally.
- ✓ Experienced and friendly staff, with a ratio of 1:10 on site and 1:8 when out on excursions.

## WHERE TO FIND US...

### 5 - 13 YEARS

Cashmere Primary School - Epi Centre  
135 Hackthorne Road  
Cashmere

**5-9 Mobile:** 021 274 1964

**9-13 Mobile:** 021 274 1961



Sara Shamy



PO Box 28069, Beckenham, Christchurch



021 274 1963



info@thehomeworkclub.co.nz

www.thehomeworkclub.co.nz



We prefer payment via direct debit

Account number: 12 3147 0175001 00

please use child's full name as reference

The Homework Club Holiday Programme is pleased to acknowledge the valuable contribution made by the Ministry of Social Development.

6TH - 17TH  
JULY  
2020

# THE HWC HOLIDAY PROGRAMME

5-9 YEARS &  
9-13 YEARS



## TIMETABLE AND INFORMATION

## 5-9 YEARS

WEEK 1	MONDAY 6th	TUESDAY 7th	WEDNESDAY 8th	THURSDAY 9th	FRIDAY 10th
Morning Activity	COURT THEATRE WORKSHOP	SPACE DAY	GYMNASTICS	MINI GOLF TO MAKE	TIMEZONE
Afternoon Activity	PAPER GLIDERS	GLOW WORM ART	WOOL BRAIDS	PLASTER ANIMALS	BUBBLE WRAP PAINTING
WEEK 2	MONDAY 13th	TUESDAY 14th	WEDNESDAY 15th	THURSDAY 16th	FRIDAY 17th
Morning Activity	AIRFORCE MUSEUM	ATHLETIC RACES	CADDYSHACK	PARTY FUN	SUMNER MOVIES
Afternoon Activity	ICE CREAM ART	NAUGHTS AND CROSSES	ANIMAL HOMES	DVD TIME	BUTTON PICTURES

## 9-13 YEARS

WEEK 1	MONDAY 6th	TUESDAY 7th	WEDNESDAY 8th	THURSDAY 9th	FRIDAY 10th
Morning Activity	COURT THEATRE WORKSHOP	MINI GOLF TO MAKE	GYMNASTICS	HARRY POTTER DAY	TIMEZONE
Afternoon Activity	PAPER GLIDERS	PLASTER ANIMALS	WOOL BRAIDS	PENCIL TOPPERS	SKETCH BOOKS
WEEK 2	MONDAY 13th	TUESDAY 14th	WEDNESDAY 15th	THURSDAY 16th	FRIDAY 17th
Morning Activity	AIRFORCE MUSEUM	GROUP CONTESTS	CADDYSHACK	PARTY FUN	SUMNER MOVIES
Afternoon Activity	DOT PAINTING	BEADING	CREATIVE HEADBANDS	DVD TIME	ORIGAMI

## WHAT TO BRING



### Morning & Afternoon Tea

- Packed lunch
- Plenty to Drink
- A Hat
- In warmer months come wearing sunscreen
- Swimming togs/towel on Monday/Tuesday
- Warm coat and sensible shoes
- No money or valuables to be brought to HWC
- No mobile phones, iPods or Playstations!

## GENERAL INFORMATION

**WHEN:** 6TH JULY - 17TH JULY 2020  
**TIME:** 8.00am – 6.00pm  
**COST:** \$55 per day 8.00am – 6.00pm  
 \$45 per day 8.00am – 3.00pm  
 \$65 per day for Casuals

We are approved by MSD (Ministry of Social Development) so parents may be able to access the Winz subsidy. 10% DISCOUNT for full week attendance or for 2 or more children attending.

## ENROLMENT FORM

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Ethnic Background \_\_\_\_\_

School \_\_\_\_\_

Special Needs \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Emergency contact number (1) \_\_\_\_\_

Contact number (2) \_\_\_\_\_

Parent / Caregiver name and contact numbers \_\_\_\_\_

Parent / Caregiver name and contact numbers \_\_\_\_\_

Family doctor's name and contact number \_\_\_\_\_

Authorised persons to collect your child: \_\_\_\_\_

Days of care - Please circle: (BOTH BASED AT CASHMERE PRIMARY)

**5 - 9 programme**

**9 - 13 programme**

**WEEK 1** MON TUES WED THUR FRI

**WEEK 2** MON TUES WED THUR FRI

I would like to collect early at 3.00pm **YES / NO**

Please provide any relevant information that staff should be aware of (i.e medical conditions/allergies/fears/dislikes/behaviour problems etc.) Please remember that 50% deposit is required to secure a place on the holiday programme for your child.

**I have read and agree with Parent/Caregiver Agreement:**

Parent/ Caregiver Signature: \_\_\_\_\_

Date: \_\_\_\_\_